



**ENGLISH AND FOREIGN LANGUAGES UNIVERSITY
HYDERABAD 500 007**

Subject : Request to sign on the prescribed forms by the Registrar to submit in the Canara Bank for UGC Fellowship

1	Name of the research scholar	Ph.D. (.....)			
	Contact Number				
	Email id				
2	School/Department				
3	Date of joining in Ph.D. programme				
4	Award of UGC fellowship w.e.f.....	JRF	RGNF	MANF	Any Other
5	Date of mini thesis submission at Dean (Research Office)				
6	Availing HRA or not, if yes date of availing the HRA				
7	Did you avail UGC Non NET Fellowship, if yes	From..... To.....			
i)	Did you return the UGC Non NET fellowship to the university after getting the UGC JRF/RGNF/MANF				
ii)	Enclose UGC Non NET Fellowship No Dues Certificate				
8	No Dues Certificate (OSD Hostels)				
9	Any Disciplinary action taken (Proctor)				
10	Any other information				

Date.....

Signature of the candidate

Signature of the HoD

Signature of the Dean (Research)

p.t.o.

ENCLOSURES:

1	Joining Report	
2	HRA Certificate	
3	Progress Report(s)	Period from – to
4	Continuation Certificate(s)	Period from – to
5	Contingency and Utilisation Certificate	
6	xerox copy of the Bank pass book details (period from to.....)	
7	Award letter	
8	UGC Non NET dues refund letter from Accounts Section	

Note: Students are requested to apply at least two weeks in advance for signature