

**THE ENGLISH AND FOREIGN LANGUAGES UNIVERSITY
HYDERABAD – 500 007**

**RE-TENDER FOR
FACILITATING THE PROVISION OF BEAUTICIAN**

Last date for receipt of application : 11.12.2017 (4 pm)

Name of the applicant & :

Firm :

Contact No. :

TENDER FORM

1. Name of the applicant & :
- Firm with address :
- :
- :
- 2 Contact No. (Phone/ Mobile) :
- 3 PAN No. :
- (copy to be enclosed)
- 4 GST No. :
- (copy to be enclosed) :
- 5 Experience :
- :
- :
- :
- 7 Caution Deposit particulars (refundable)
- Amount Rs. : Rs. 5,000-
- Demand Draft No. & Date :
- Bank Name :

Date:

Signature

THE ENGLISH AND FOREIGN LANGUAGES UNIVERSITY HYDERABAD – 500 007

RE-TENDER NOTICE

Sealed tenders are invited from reputed firms for facilitating the provision of beautician for the residents of the women's hostels of the English and Foreign Languages University, Hyderabad.

Firms having experience in the educational institutions and government organization will be preferred.

The last date for submitting tenders is 11-12-2017 (4 p.m.)

Late bids i.e., bids received after the specified date and time of receipt, shall not be considered.

Application form complete in all respects and duly signed may be dropped in the tender box kept in the Stores Section, TEFLU, Hyderabad – 500 007.

The selection criteria include reputation of the agency, experience and the prices quoted for services offered.

This being an educational institution, the bidders are expected to quote sensible rates and not commercial rates. However, the university is the sole authority in fixing reasonable rates for each item.

On completion of the process and allotment, the successful bidder is required to

- enter into an agreement with the university on a non-judicial stamp paper of Rs. 100/- (Rupees One hundred only) within seven days of issue of letter of acceptance and
- furnish Security Deposit of Rs. 5,000-00 (Rupees Five thousands only)

Non-fulfillment of this condition of executing a contract by the successful bidder would constitute sufficient ground for cancellation of award of contract and the next highest bidder will be given a chance.

The Security Deposit thus deposited in the form of a crossed demand draft drawn in favour of the Registrar, TEFLU, Hyderabad for due observance of the terms and conditions of the agreement by the successful bidder shall be returned/ refunded to her, after deducting there from any sums that may be found due from her under this licence, on its expiry or termination.

Services required

S.No.	Item	Description
1	Hair	i. Hair cut ii. Hair treatment (henna, hair massage and coloring etc.) iii. Eye brow shaping
2	Nails	i. Manicure and pedicure ii. Nail polish
3	Skin Care	i. Facial ii. Waxing iii. Massage

Terms and Conditions

1. A refundable Caution Deposit of Rs. 5,000-00 (Rupees Five thousands only) should be paid along with quotation in the form of a Demand Draft favouring the Registrar, TEFLU, Hyderabad.
2. Monthly rent of Rs. 3,000- (Rupees Three thousand only) and monthly electricity charges at actuals should be paid before 5th of every month.
3. The term of beautician is for a period of six months and may be renewed upon satisfactory services.
4. The beautician is expected to maintain discipline and conduct themselves with decorum, in order not to cause any inconvenience to students.
5. The necessary furniture in the room will have to be arranged by the beautician.
6. Any damage to the university property will be charged accordingly.
7. Two months prior notice should be given for discontinuing or cancellation of services.
8. Weekly report of the number of students who utilized the facility of beautician should be submitted in the office.
9. Day and time of availability of the service
 - (a) Monday to Friday 3 pm to 6 pm
 - (b) Saturday and Sunday 11 am to 6 pmThe timings must be strictly adhered to.
10. Any sale of beauty products must be informed to the office.
11. The beautician should not take up any other activity in the campus.
12. She must be a qualified person, and should show the relevant certificates.
13. The chart of services with their rates should be displayed clearly.

Undertaking by the Service Provider

- 1 I will keep the furniture and fittings in the room in good condition. I will be held responsible for any breakage or damage other than normal wear and tear.
- 2 I shall not make any claims, financial or otherwise, to the university.
- 3 I shall abide by the terms and conditions put forward by the university.

Sd/-

REGISTRAR