



**THE ENGLISH AND FOREIGN LANGUAGES  
UNIVERSITY HYDERABAD - 500 007**

**Hyderabad      Shillong      Lucknow**

**PROSPECTUS 2022-23**



# **The English and Foreign Languages University**

**Headquarters: Hyderabad**  
**Regional Campuses: Shillong and Lucknow**

## **PROSPECTUS 2022-23**

### **POSTGRADUATE PROGRAMMES**

#### **DISCLAIMER**

**The information in this Prospectus is intended as a ready guide for the candidates and does not constitute a legal document. While all efforts have been made to make the information available here as authentic as possible, we are not responsible for any inadvertent error, or inaccuracy, that may have crept in.**

**All disputes relating to entrance tests/ admission/ allotment of students to various programmes, examinations, conferment of degrees, etc., in pursuance of the Prospectus, shall be subject to the exclusive jurisdiction of the Courts in Hyderabad, Telangana State.**

**The entrance test for admission to the postgraduate programmes offered by the English and Foreign Languages University (EFLU) will be conducted by the National Testing Agency (NTA), New Delhi.**

**Candidates who wish to apply for admission to PG programmes at EFL University must read this Prospectus carefully before filling in the application.**

**Candidates are also advised to visit the EFL University website ([www.efluniversity.ac.in](http://www.efluniversity.ac.in)) frequently for updates regarding the entrance test and other details.**

### **ATTENTION:**

- 1. Candidates have to select the Programme they would like to apply for, and the place (Hyderabad, or Shillong, or Lucknow) where it is offered.**
- 2. Candidates can apply for a maximum of two programmes only.**
- 3. Transfer from one Campus to another is not permitted.**
- 4. The medium of the test must be English for all the PG programmes except Hindi and Foreign Languages.**

## Contents

1.	Schools and Departments	5
2.	PG Programmes offered at the EFL University	6
3.	Admission Criteria	8
4.	A Note on Admissions	9
5.	Eligibility Criteria	10
6.	Reservation System	16
7.	Rules of Discipline and Proper Conduct of Students	18
8.	Hostel Accommodation at Hyderabad	20
9.	Scholarships	21
10.	Fee Structure for Indian Students	24

## 1. Schools and Departments

There are seven Schools in the EFL University. Each School is further divided into departments.

Name of the School	Names of the Departments
<b>School of English Language Education</b>	<ul style="list-style-type: none"> <li>• Department of English as Second Language Studies</li> <li>• Department of Materials Development, Testing and Evaluation</li> <li>• Department of Training and Development</li> <li>• Department of Education</li> </ul>
<b>School of Language Sciences</b>	<ul style="list-style-type: none"> <li>• Department of Phonetics and Spoken English</li> <li>• Department of Linguistics and Contemporary English</li> <li>• Department of Computational Linguistics</li> </ul>
<b>School of Literary Studies</b>	<ul style="list-style-type: none"> <li>• Department of English Literature</li> <li>• Department of Indian and World Literatures</li> <li>• Department of Comparative Literature and India Studies</li> <li>• Department of Hindi</li> <li>• Department of Translation Studies</li> </ul>
<b>School of Interdisciplinary Studies</b>	<ul style="list-style-type: none"> <li>• Department of Aesthetics and Philosophy</li> <li>• Department of Cultural Studies</li> <li>• Department of Communication</li> <li>• Department of Film Studies</li> <li>• Department of Social Exclusion Studies</li> </ul>
<b>School of Arab and Asian Studies</b>	<ul style="list-style-type: none"> <li>• Department of Arab Studies</li> <li>• Department of Asian Languages</li> </ul>
<b>School of European Languages</b>	<ul style="list-style-type: none"> <li>• Department of Germanic Studies</li> <li>• Department of French and Francophone Studies</li> <li>• Department of Hispanic and Italian Studies</li> <li>• Department of Russian Studies</li> </ul>
<b>School of Distance Education</b>	<ul style="list-style-type: none"> <li>• Department of English Language Teaching</li> <li>• Department of Linguistics and               <ul style="list-style-type: none"> <li>○ Phonetics</li> </ul> </li> <li>• Department of Literatures in English</li> </ul>

## 2. PG Programmes offered at the English and Foreign Languages University

### a. PG Programmes offered at Hyderabad Campus:

Sl. No.	Programme	Subject	Intake
1.	M.A.	English (Cafeteria)	90
2.	M.A.	English Literature	20
3.	M.A.	Literatures in English	20
4.	M.A.	Comparative Literature	20
5.	M.A.	Linguistics	20
6.	M.A.	English Language Teaching	20
7.	M.A.	Journalism and Mass Communication (JMC)	20
8.	M.A.	Computational Linguistics	20
9.	M.A.	Language, Literature, Media and Culture	20
10.	M.A.	Literary and Cultural Studies	20
11.	M.A.	Arabic Language and Literature	20
12.	M.A.	French Language and Literature	20
13.	M.A.	German Language and Literature	20
14.	M.A.	Japanese Language and Literature	20
15.	M.A.	Hispanic Language and Literature	20
16.	M.A.	Russian Language and Literature	20
17.	M.A.	Hindi	20
18.	B.Ed.	English	50

**b. PG Programmes offered at the Regional Campus, Shillong:**

Sl. No.	Programme	Subject	Intake
1.	M.A.	English (Cafeteria)	30
2.	M.A.	English Literature	30
3.	M.A.	Linguistics	20
4.	M.A.	Journalism and Mass Communication (JMC)	20

**c. PG Programmes offered at the Regional Campus, Lucknow:**

Sl. No.	Programme	Subject	Intake
1.	M.A.	English (Cafeteria)	40
2.	M.A.	Linguistics	20

**IMPORTANT**

1. Candidates have to select the programme they would like to apply for, and the place (Hyderabad, Shillong and Lucknow) where it is offered.
2. Transfer from one Campus to another is not permitted.

### **3. Admission Criteria**

1. Candidates who wish to be considered for admissions to PG programmes at the EFL University must understand the admission criteria/ requirements at the University before they start filling in the form.
2. First, the candidates should make sure that they meet the eligibility requirements for the programme(s) they wish to apply for. The eligibility criteria for each programme are mentioned in Section 5 of the Prospectus.
3. Next, the candidates should understand the Examination Structure of CUET (PG) – 2022 (as mentioned in the PUBLIC NOTICE: CUET (PG) – 2022, Dated: 19.05.2022):
4. Finally, the candidates should understand the admission requirements at the EFL University which are explained in the next sections and choose the appropriate programmes/ tests.



## 4. A Note on Admissions

1. All programmes are **full-time**.
2. It is the responsibility of the candidates to ensure that they satisfy the eligibility requirements before applying for admission to a programme. As candidates who are still awaiting the results of their final year/ semester examinations are also eligible, the University will not be able to verify the eligibility of the candidates before/ when they appear for the entrance test.
3. After the entrance test, in case the candidates awaiting their results are shortlisted, they will be provisionally admitted to the programme, subject to their meeting the eligibility criteria and their submission of relevant documents.
4. Issuance of Hall Ticket and appearance at the entrance test do not automatically make the candidate eligible for admission to the University. The University reserves the right to cancel the admission of a candidate at any stage of the admission process or after admission if he/ she does not meet the eligibility requirements.
5. The cut-off percentage of marks for the entrance tests for admission to all Postgraduate programmes for candidates belonging to the following categories is as follows:
  - a. Unreserved/ OBC creamy layer : 50%
  - b. OBC non-creamy layer : 45%
  - c. SC/ ST/ Differently-abled category : 30%

### NOTE

The rule of reservation in respect of Economically Weaker Sections (EWSs) will be in accordance with circulars and guidelines issued by GOI, MHRD, and UGC in this regard from time to time.

### DISCLAIMER

The University reserves the right to not offer any of the programmes listed in the Prospectus.

The University reserves the right to not admit any applicant if he/she is found to have indulged in any act that is unbecoming of an applicant, including vandalism, staging dharnas, aggression, canvassing defamation, instigation, unruly behavior or any such act that is construed to be unlawful, illegal and unbecoming and that harms the interest, name and reputation of a member of the University or of the University as an academic body.

## 5. Eligibility Criteria

Sl. No.	Programme	Place	Duration (semesters)	Eligibility
1.	M.A. English (Cafeteria)	Hyderabad, Lucknow, and Shillong	4	<p>Pass in the Bachelor's degree in any discipline with 55% marks for general/ OBC candidates, and 50% marks for SC/ ST/ Differently-abled category candidates</p> <p><b>OR</b></p> <p>Pursuing the qualifying programme mentioned above (provided the candidate will have passed the examination by the time of the admission and has scored the minimum eligibility marks as mentioned above)</p> <p>(Note: In the case of Hons. degree, only Hons. marks will be considered.)</p>
2.	M.A. Journalism and Mass Communication (JMC)	Hyderabad, and Shillong	4	<p>Pass in the Bachelor's degree in any discipline with 55% marks for general/ OBC candidates, and 50% marks for SC/ ST/ Differently-abled category candidates</p> <p><b>OR</b></p> <p>Pursuing the qualifying programme mentioned above (provided the candidate will have passed the examination by the time of the admission and has scored the minimum eligibility marks as mentioned above)</p> <p>(Note: In the case of Hons. degree, only Hons. marks will be considered.)</p>
3.	M.A. English Language Teaching	Hyderabad	4	<p>Pass in the Bachelor's degree in any discipline with 55% marks for general/ OBC candidates, and 50% marks for SC/ST/ Differently-abled category candidates</p> <p><b>OR</b></p> <p>Pursuing the qualifying programme mentioned above (provided the candidate will have passed the examination by the time of the admission and has scored the minimum eligibility marks as mentioned above)</p> <p>(Note: In the case of Hons. degree, only Hons. marks will be considered.)</p>

4.	M.A. Computational Linguistics	Hyderabad	4	<p>A Bachelor's degree in any of the following disciplines:</p> <p>a) Linguistics  b) English (with at least 10 credits in Linguistics)  c) Computer Science and /or Engineering and Technology  d) Computer Applications  e) Mathematics and Physics</p> <p>with 55% marks for general/ OBC candidates, and 50% marks for SC/ ST/ Differently-abled category candidates</p> <p><b>OR</b></p> <p>Pursuing any of the qualifying programmes mentioned above (provided the candidate will have passed the examination by the time of the admission and has scored the minimum eligibility marks as mentioned above)</p> <p>(Note: In the case of Hons. degree, only Hons. marks will be considered.)</p>
5.	M.A. Linguistics	Hyderabad, Shillong, and Lucknow	4	<p>Pass in the Bachelor's degree in any discipline with 55% marks for general/ OBC candidates, and 50% marks for SC/ ST/ Differently-abled category candidates</p> <p><b>OR</b></p> <p>Pursuing the qualifying programme mentioned above (provided the candidate will have passed the examination by the time of the admission and has scored the minimum eligibility marks as mentioned above)</p> <p>(Note: In the case of Hons. degree, only Hons. marks will be considered.)</p>
6.	M.A. English Literature	Hyderabad and Shillong	4	<p>Pass in the Bachelor's degree in any discipline with 55% marks for general/ OBC candidates, and 50% marks for SC/ ST/ Differently-abled category candidates</p> <p><b>OR</b></p> <p>Pursuing the qualifying programme mentioned above (provided the candidate will have passed the examination by the time of the admission and has scored the minimum eligibility marks as mentioned above)</p> <p>(Note: In the case of Hons. degree, only Hons. marks will be considered.)</p>

7.	M.A. Literatures in English	Hyderabad	4	<p>Pass in the Bachelor's degree in any discipline with 55% marks for general/ OBC candidates, and 50% marks for SC/ ST/ Differently-abled category candidates</p> <p><b>OR</b></p> <p>Pursuing the qualifying programme mentioned above (provided the candidate will have passed the examination by the time of the admission and has scored the minimum eligibility marks as mentioned above)</p> <p>(Note: In the case of Hons. degree, only Hons. marks will be considered.)</p>
8.	M.A. Comparative Literature	Hyderabad	4	<p>Pass in the Bachelor's degree in any discipline with 55% marks for general/ OBC candidates, and 50% marks for SC/ ST/ Differently-abled category candidates</p> <p><b>OR</b></p> <p>Pursuing the qualifying programme mentioned above (provided the candidate will have passed the examination by the time of the admission and has scored the minimum eligibility marks as mentioned above)</p> <p>(Note: In the case of Hons. degree, only Hons. marks will be considered.)</p>
9.	M.A. Language, Literature, Media and Culture	Hyderabad	4	<p>A Bachelor's degree in English/ English (Hons.)/ Linguistics/ English Literature/ English Literature (Hons.)/ Communication Studies / Journalism and Mass Communication/Journalism/ Journalism (Hons.)/ Film, Television and \$New Media Production / Mass Media (BMM)/ Performing Arts /Liberal Arts/ Indian Culture/ Indian Heritage and Culture with 55% marks for general/ OBC candidates, and 50% marks for SC/ ST/ Differently-abled category candidates</p> <p><b>OR</b></p> <p>Pursuing any of the qualifying programmes mentioned above (provided the candidate will have passed the examination by the time of the admission and has scored the minimum eligibility marks as mentioned above)</p>

10.	M.A. Literary and Cultural Studies	Hyderabad	4	<p>Pass in the Bachelor's degree in any discipline with 55% marks for general/ OBC candidates, and 50% marks for SC/ ST/ Differently-abled category candidates</p> <p><b>OR</b></p> <p>Pursuing the qualifying programme mentioned above (provided the candidate will have passed the examination by the time of the admission and has scored the minimum eligibility marks as mentioned above)</p> <p>(Note: In the case of Hons. degree, only Hons. marks will be considered.)</p>
11.	M.A. Hindi	Hyderabad	4	<p>A Bachelor's degree in Hindi OR any discipline with Hindi as one of the subjects with 50% marks for general/ OBC candidates, and 45% marks for SC/ ST/ Differently-abled category candidates</p> <p><b>OR</b></p> <p>Pursuing the qualifying programme mentioned above (provided the candidate will have passed the examination by the time of the admission and has scored the minimum eligibility marks as mentioned above)</p>
12.	M.A. Arabic Language and Literature	Hyderabad	4	<p>A Bachelor's degree in Arabic OR a Bachelor's degree in any discipline with a certificate of *B1 level proficiency equivalent to Advanced Diploma in Arabic</p> <p><b>OR</b></p> <p>Pursuing the qualifying programme mentioned above (provided the candidate will have passed the examination by the time of the admission and has scored the minimum eligibility grade as mentioned above)</p>
13.	M.A. French Language and Literature	Hyderabad	4	<p>A Bachelor's degree in French OR a Bachelor's degree in any discipline with a certificate of *B1 level proficiency equivalent to Advanced Diploma in French</p> <p><b>OR</b></p> <p>Pursuing the qualifying programme mentioned above (provided the candidate will have passed the examination by the time of the admission and has scored the minimum eligibility grade as mentioned above)</p>

14.	M.A. German Language and Literature	Hyderabad	4	<p>A Bachelor's degree in German OR a Bachelor's degree in any discipline with a certificate of *B1 level proficiency equivalent to Advanced Diploma in German</p> <p><b>OR</b></p> <p>Pursuing the qualifying programme mentioned above (provided the candidate will have passed the examination by the time of the admission and has scored the minimum eligibility percentage as mentioned above)</p>
15.	M.A Japanese Language and Literature	Hyderabad	4	<p>A Bachelor's degree in Japanese OR a Bachelor's degree in any discipline with a certificate of *Japanese Language Proficiency Testing (JLPT) N – III level</p> <p><b>OR</b></p> <p>Pursuing the qualifying programme mentioned above (provided the candidate will have passed the examination by the time of the admission and has scored the minimum eligibility grade as mentioned above)</p>
16.	M.A. Russian Language and Literature	Hyderabad	4	<p>A Bachelor's degree in Russian OR a Bachelor's degree in any discipline with a certificate of *B1 level proficiency equivalent to Advanced Diploma in Russian</p> <p><b>OR</b></p> <p>Pursuing the qualifying programme mentioned above (provided the candidate will have passed the examination by the time of the admission and has scored the minimum eligibility grade as mentioned above)</p>
17.	M.A. Hispanic Language and Literature	Hyderabad	4	<p>A Bachelor's degree in Spanish OR a Bachelor's degree in any discipline with a certificate of *B1 level proficiency equivalent to Advanced Diploma in Spanish</p> <p><b>OR</b></p> <p>Pursuing the qualifying programme mentioned above (provided the candidate will have passed the examination by the time of the admission and has scored the minimum eligibility grade as mentioned above)</p>

18.	B.Ed. English	Hyderabad	4	<p>B.A. in English Language/ Literature or its equivalent with 50% marks for general/ OBC candidates, and 45% marks for SC/ ST/ Differently-abled category candidates</p> <p><b>OR</b></p> <p>M.A. in English/Literature/ TESL/ ELT with 50% marks for general/ OBC candidates, and 45% marks for SC/ ST category candidates</p> <p><b>OR</b></p> <p>Pursuing any of the qualifying programmes mentioned above (provided the candidate has passed the examination by the time of the admission and has scored the minimum eligibility marks as mentioned above)</p>
-----	---------------	-----------	---	---

## 6. Reservation System

Reservation of seats for eligible candidates shall be in accordance with the provisions of the Central Educational Institutions (Reservation in Admission) Act 2006 and Circulars of the Government of India issued and amended in this regard from time to time. Besides, the University shall also follow reservation in admission to all programmes of studies in accordance with the Persons with Disabilities (Equal Opportunities, Protection of Rights and Full Participation) Act, 1995.

The rule of Reservation in respect of Economically Weaker Sections (EWSs) will be in accordance with circulars and guidelines issued by the GOI, MHRD, and the UGC in this regard from time to time.

### 1. *Scheduled Castes and Scheduled Tribes (SC/ ST) Candidates*

- 22.5% of seats will be reserved for Scheduled Castes and Scheduled Tribes candidates in the following order:
  - 15% for Scheduled Castes
  - 7.5% for Scheduled Tribes
- Candidates belonging to Scheduled Castes and Scheduled Tribes will be given relaxation to the extent of 5% in the aggregate of marks obtained in the qualifying examination.

### 2. *Other Backward Classes (OBC) Candidates*

- 27% of the intake is reserved for OBC (non-creamy layer) candidates.

### 3. *Differently-abled Candidates*

- Supernumerary seats to the extent of 5% of the total intake are reserved for candidates with a minimum disability of 40%.
- Along with the application form, an eligible candidate should submit attested copies of the certificate of disability from a Civil Surgeon of a government hospital, indicating the extent of the visual/physical disability and also the extent to which the disability may affect the pursuance of the programme of study for which admission is sought to.

## Rules

- Along with their application forms, candidates belonging to SC/ ST/ OBC (Non-Creamy layer) category should submit the Caste Certificate from any one of the following authorities:
  - District Magistrate/ Additional District Magistrate/ Collector/ Deputy Commissioner/ Additional Deputy Commissioner/ Deputy Collector/ First-Class Stipendiary Magistrate/ City Magistrate (not below the rank of First-Class Stipendiary Magistrate/Sub-Divisional Magistrate/ Taluka Magistrate/Executive Magistrate/ Extra Assistant Commissioner



- Chief Presidency Magistrate/ Additional Chief Presidency Magistrate/ Presidency Magistrate
- Revenue Officer not below the rank of Tehsildar
- Sub-Divisional Officer of the area where the candidate and/or his/her family normally resides
- Administrator/ Secretary to Administrator/ Development Officer (Laccadive and Minicoy Islands)
- An application form submitted without relevant certificates will be rejected.
- Candidates seeking admission under the reserved categories shall be required to fulfill the eligibility criteria prescribed for admission to the programme.
- The relaxation in the minimum prescribed percentage of marks in the qualifying examination for admission to a programme shall be permissible only in one of the categories.
- If a candidate in a reserved category qualifies for admission in the general category, he/ she shall be transferred to the general category without prejudice to the number of seats already allocated in that category which will be offered to the next eligible candidate in that category.

### **Wards of Defence Personnel (Army/ Air Force/ Navy)**

Supernumerary seats are reserved for wards of defence personnel to the extent of 5% of the total intake. In accordance with the guidelines issued by the Government of India, admission is granted according to the priority list below:

- widows/ wards of defence personnel killed in action
- wards of serving personnel and ex-servicemen disabled in action
- widows/ wards of defence personnel whose death is attributed to peacetime military service
- widows/ wards of defence personnel whose disability is attributed to peacetime military service
- wards of ex-servicemen and serving personnel who are recipients of the following gallantry awards: (Param Vir Chakra, Ashok Chakra, Sarvottam Yudh Seva Medal, Mahavir Chakra, Kirti Chakra, Uttam Yudh Seva Medal, Vir Chakra, Shaurya Chakra, Yudh Seva Medal, Sena/Nau Sena/Vayu Sena Medal, Mention-in-Despatches)
- wards of ex-servicemen
- wards of serving personnel

### **Kashmiri Migrants**

Supernumerary seats are reserved for Kashmiri migrants to the extent of 5% of the total intake. For such candidates, however, there is no relaxation in the qualifications required for admission.

## 7. Rules of Discipline and Proper Conduct of Students

The rules listed hereunder shall apply to all students of the University under Article 29 of the Statute of the EFL University. Any breach of discipline and conduct by a student inside or outside the EFL University Campus shall fall under the purview of these rules.

Categories of misconduct and indiscipline include:

- All acts of violence and forms of coercion such as gheraos, dharnas, sit-ins, which disrupt the normal academic and administrative functioning of the University
- Sexual harassment
- Committing forgery, defacing/ destroying books/ journals of the library
- Furnishing false certificates, or false information
- Street hazing, or eve-teasing, or disrespectful behavior with a girl student
- Arousing communal, caste, or regional feeling, or disharmony among students
- Use of abusive, or defamatory, or derogatory language
- Pasting of posters of objectionable nature
- Unauthorized occupation of the hostel rooms
- Indulging in acts of gambling
- Use of the title of the University when distributing any document, other than for academic purposes, outside the University
- Consuming or possessing dangerous/ banned/ fraudulently acquired drugs
- Non-payment of fees and other dues including mess charges
- Ragging in any form
- Refusal to obey the directions of officers of the University staff
- Unauthorized collection of funds for any students' programme
- Any other act/ matter which the Vice-Chancellor may deem to be an act of violation of discipline, or misconduct

### Penal Measures

The Competent Authority may impose penal measures on any student found guilty of any of the acts of indiscipline or misconduct mentioned above.

### Anti-Ragging Committee:

Any form of ragging within the premises of the EFL University will be viewed seriously and dealt with swiftly and severely by the Administration. The Anti-ragging squads and the Anti-Ragging Committee will be empowered to take *suomoto* action upon receiving a complaint. As per the direction of the Supreme Court of India, if any incident of ragging comes to the notice of the authorities, the student concerned shall be asked to explain his/ her action and if the explanation is not found to be satisfactory, he/ she will be expelled from the University.

### **Anti-Sexual Harassment and Redressal Mechanism:**

The EFL University has evolved a policy against sexual harassment to create a gender-just and secure environment (vide Ordinance No. 30, entitled Gender Sensitization Prevention and Redressal of Sexual Harassment of the English and Foreign Languages University) for women students on its Campuses. Every Campus of the EFL University has a Complaints Committee, with representatives from all sections of the University, to take care of the complaints of women students in this regard, with the names, addresses and phone numbers of the members displayed in all prominent places on the Campus. The complaints will be kept confidential, and the Committee is empowered to recommend severe action(s) against the perpetrators.

The Committee also takes upon itself the task of organizing various gender sensitization programmes. There is an Appellate Committee to consider problems when the Complaints Committee's decisions are not found satisfactory.

### **Grievance Redressal Mechanism for all students:**

All grievances within the University will be resolved through discussions and negotiations, and through a Grievance-Redressal mechanism. The following are some of them:

- Grievances with regard to the Hostels may be referred to the Provost/ Warden concerned.
- Individual grievances may be referred to teachers in the department who will be appointed as staff advisers.
- Group grievances may be resolved within the department to the extent possible.
- Miscellaneous grievances with regard to Library/ Finance/ Sports will be resolved by the Committees concerned.
- Academic grievances of students: Students aggrieved on the grade awarded in a programme may apply in a prescribed form along with a fee of Rs. 100/- for each programme to the Head of the Department within one month of the notification of the results. A committee will examine the case and the grade awarded as a result of the review will be final.

All grievances, except academic grievances, should be submitted to the appropriate body within reasonable time, i.e., not more than two weeks after the event at issue.

## **8. Hostel Accommodation at Hyderabad**

The EFL University is not a fully residential university and does not guarantee accommodation to every student. The University headquartered at Hyderabad has five hostels: three for Indian students, and two exclusively for international students. Subject to availability, hostel rooms are allotted, on a sharing basis, to students from outside the city who are pursuing full-time programmes at the University. Students provided with such accommodation shall abide by the rules and regulations of the Hostel.

Students are required to vacate their rooms during the winter vacation and the summer vacation. They may also be required to vacate the rooms as and when the need arises for repairs and maintenance.

## 9. Scholarships

### As per the Regulation 20:2(A)

#### A. Merit-cum-Means Fellowship, Exemption of Tuition Fee and Book Allowance

##### Eligibility

- (a) All Indian students who have registered for any full time programme, except for a Ph.D. programme, and whose parental annual income is less than Rs. 1,50,000 are eligible to apply for *EFLU Merit-cum-Means Fellowship and Exemption from Tuition Fee*.
- Students who receive Fellowship will get a Book Grant up to Rs. 1000/- per annum, for each year of valid studentship.
  - Students belonging to reserved categories exempted from paying tuition fees under GOI rules shall get only the Book Grant of Rs. 1000/- per annum for each year of valid Studentship.
  - All students are required to pay all the deposits and fees (including Hostel room rent, for whom it applies) mentioned in the Prospectus.
- (b) All SC/ ST/ OBC (non-creamy layer) and Physically/ Visually Challenged students admitted to any Programme, except for Ph.D. programme, are eligible to apply for *EFLU Merit-cum-Means Fellowship and Exemption from Tuition Fee* (if not exempted under GOI rules).
- However, they also have to pay all other fees as prescribed by the EFL University from time to time as mentioned in the Prospectus and Hostel room rent as per rules.
- (c) No student of any category availing any other scholarship/ fellowship/ financial help from any agency/ charitable organization is eligible to avail any financial assistance from the University.
- (d) Students availing scholarship/ fellowship/ financial assistance of Rs.1000/-or above per month through the Department of Social Welfare/ State Governments/ Ministry of Tribal Affairs/ UGC or any other agency/organization are not eligible to receive the *EFLU Merit-Cum-Means Fellowship and Exemption from Tuition Fee*. Where the amount is less than Rs.1000/-per month, the difference amount will be paid to the student under EFLU fellowship assistance.
- (e) Among the newly admitted students, only those who have obtained 60% of the highest score in the entrance tests conducted by the University, are eligible to apply for EFLU Merit-cum-Means Fellowship and Exemption from Tuition Fee.

- (f) Students who are in the second and the following semesters are eligible for *EFLU Merit-cum-Means Fellowship and Exemption from Tuition Fee* only if they
- secure a minimum of 50% marks in the semester-end examinations
  - pass in all subjects in the semester-end examinations i.e., there should be no backlogs
  - fulfill the attendance requirement (i.e.,75%)

### **Procedure for application**

Applications should be made in the prescribed format, available in the Academic Section/ University website, to the Chairperson of the Grants Committee.

All applications should be submitted through the Head of the Department, in case of students not residing on the Campus, and through the Provost of the Hostels concerned if they are residents in the Hostels, within one month from their admission.

All relevant documents such as caste certificate and income certificate must be submitted along with the application form.

### **Mode of payment of scholarship**

- a. Scholarship of Rs. 1000/- per month for eligible students will be paid twice a year during December and June after the results of the respective semesters are declared.
- b. Release of *EFLU Merit-cum- Means Fellowship and Exemption from Tuition Fee* is subject to deduction of amount towards the mess bills, damage caused to the University property, books lost or damaged, and any other dues pending against a student.
- c. Students receiving any grant or scholarship from any other source will have to declare the same in writing. Any concealment of information or submission of false information shall lead to withdrawal of all concessions and scholarship. It may also lead to disciplinary action against the defaulter, including expulsion from the academic programmes that they have been admitted to.

### B. VHC (Visually Challenged)

<b>Stipend (per month) Rs</b>	<b>Reader Allowance (per month) Rs</b>	<b>Stationery allowance (per annum) Rs</b>	<b>Guide Allowance (per annum) Rs</b>	<b>Book Allowance (per annum) Rs</b>
1000	2500	500	500	1000

### C. PHC (Orthopedically Challenged)

<b>Stipend (per month) Rs</b>	<b>Book Allowance (per annum) Rs</b>
1000	1000

### Documents to be uploaded with the application form to apply for State Government scholarships:

- a. Scanned passport sized photograph
- b. Signature
- c. Scanned copy of / voter card/ ration card/ passport
- d. Scanned copy of caste certificate (in case of students belonging SC/ ST/ OBC - Non-Creamy layer categories)
- e. Scanned copy of a supporting document for reservation against economically weaker section (EWS) quota
- f. Scanned copy of PWD certificate (in case of differently-abled persons)
- g. Scanned copy of WDP certificate (in case of wards of defence personnel)

**Note:** Students receiving scholarships from other Governmental agencies are not eligible for the above stipends and concessions/ funds, for which the University draws money from its own resources.

## 10. Fee Structure for Indian Students

### Two-year M.A. Programme

Sl. No.	Heads	Fees for general/ OBC category students Rs.	Fees for SC/ ST category students Rs.	Fees for VHC/ PHC category students Rs.
1.	Registration Fee (at the time of joining)	205	205	205
2.	Tuition Fee (per semester)	550	550	--
3.	Library Fee (per semester)	220	220	--
4.	Student Welfare Fund (per semester)	1335	155	155
5.	Examination Fee (per semester)	265	265	--
6.	Grade Card Fee (per semester)	70	70	70
7.	Identity Card Fee	330	330	330
8.	*Medical Fee (per year)	485	485	485
9.	Library Deposit (at the time of joining) (Refundable)	800	800	800
10.	Total fees at the beginning of the programme (semester I)	<b>4260</b>	<b>3080</b>	<b>2045</b>
11.	Total fees to be paid in semesters II and IV	<b>2440</b>	<b>1260</b>	<b>225</b>
12.	Total fees to be paid in semester III	<b>2925</b>	<b>1745</b>	<b>710</b>

\*Medical Fee for Medical Insurance and on-campus medical facilities to be paid by all students at the beginning of every academic year.

Medical Insurance is subsidized by the University by Rs.300/- (three hundred rupees only)



### Two-year B.Ed. English Programme

Sl. No.	Heads	Fees for general/ OBC category students per year Rs.	Fees for SC/ ST category students per year Rs.	Fees for VHC/ PHC category students per year Rs.
1.	Registration Fee (at the time of joining)	205	205	205
2.	Tuition Fee per year	4470	4470	--
3.	Library Fee per year	430	430	--
4.	Student Welfare Fund per year	1335	1335	155
5.	Examination Fee per year	740	740	--
6.	programme Fee (including field work)	3300	3300	--
7.	Grade Card Fee (2 Semesters)	135	135	135
8.	Identity Card Fee	330	330	330
9.	Medical Fee (per year)	485	485	485
10.	Library Deposit (at the time of joining) (Refundable)	800	800	800
	Total fees payable at the time of joining semester I	<b>12, 230</b>	<b>12, 230</b>	<b>2, 110</b>
	Total fees payable at the beginning of semester III	<b>10, 895</b>	<b>10, 895</b>	<b>775</b>

\*Medical Fee for Medical Insurance and on-campus medical facilities to be paid by all students at the beginning of every academic year.

Medical Insurance is subsidized by the University by Rs.300.

### Miscellaneous Fees

Sl. No.	Heads	Rs.
1.	Migration Certificate	270
2.	Transfer Certificate	70
3.	Duplicate Identity Card	550
6.	Change of Name on the Certificate	135
7.	Bona fide Certificate	35
8.	Degree Certificate	270
9.	Degree Certificate (Pre-convocation)	1335
10.	Duplicate Copy of the Degree/ Diploma/ Certificate	1335
11.	Make-up, Grade Improvement/ Supplementary Examination Fee	135
12.	Provisional Certificate	135
13.	Transcript	40

#### Refund of fees:

- 1) On cancellation of admission, before the commencement of the academic session, a student shall be eligible for full refund of all fees paid for admission.
- 2) If the admission is cancelled within two weeks after the commencement of the academic session, she/ he shall lose a month's tuition fee. After expiry of two weeks, the student shall not be eligible for any refund.