

**THE ENGLISH AND FOREIGN LANGUAGES UNIVERSITY
HYDERABAD – 500 007**

No. EFLU/CPC/2017/152

Date: 20.07.2017

To

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Sub: Quotations are invited for supply of **cleaning material** under annual rate contract.

Dear Sir(s),

1. Sealed quotations are invited for supply of cleaning material under annual rate contract at the EFL University as per the specifications attached and terms and conditions as detailed hereunder.
2. Last date and time to submit quotation is **27th July 2017 (Thursday) 4 pm.**
3. The quotation addressed to the Registrar, TEFLU, Hyderabad may be sent by post or may be dropped in the tender box placed in the office of Administration of the university on or before due date and time of receipt of offer as indicated above. Quotation which does not reach this office before 4 pm will not be considered. The university will not be responsible for any delay in receipt of quotation by post what so ever be the reason.
4. The prices shall be for supply of items to **individual departments** on door delivery basis inclusive of transport and taxes.
5. The delivery within stipulated time period of five days has to be strictly adhered to by the bidder.
6. In case of delay in execution of the order the university may at its option cancel the contract for part or whole of the quantity on order.
7. There shall not be any compromise in the quality of goods under any circumstances.
8. Payment of each consignment inclusive of all charges shall be paid to the firms within 30 days from the date of supply. The payment shall be released by the university on submission of duplicate copy invoice in original
9. It is not binding on the university to accept the lowest or any tender.

Yours sincerely,

Sd/-
Registrar

A. List of General items of cleaning material

Sl.No.	Item with Specification	Rate to be quoted under Rate Contract for financial year 2017-2018.
1.	All out Refills	
2.	All out Machine	
3.	Buckets (plastic) Chetan ó 16 ltrs	
4.	Buckets (plastic) Chetan ó 5 ltrs	
5.	Cleaning powder in kg pkts. ó Sabeena	
6.	Colin Liquid cleaner	
7.	Dettol Liquid Handwash	
8.	Dust Bins - Swing Bin with flap ó Chetan ó 50 ltrs	
9.	Dust Bins - Small ó with lid ó Chetan	
10.	Dusting Cloth pieces(Cotton)	
11.	Harpic Cleaner	
12.	Hit Spray (Files & Mosquito repellent)	
13.	Lizol Surface cleaner	
14.	Medimix soap (small)	
15.	Mugs ó Chetan - Small	
16.	Odonil ó Blocks ó 45 days	
17.	Room Freshener ó Spray ó Odonil	
18.	Plastic dust pan (Plastic chaata)	
19.	Rin Bar	
20.	Scrubbers - Plastic	
21.	Scrubbers - Steel	
22.	Sponge (to clean dinning table)	