



**अंग्रेजी एवं विदेशी भाषा विश्वविद्यालय**  
(संसद के अधिनियम द्वारा स्थापित केन्द्रीय विश्वविद्यालय)  
(वर्ष 2000 में नैक द्वारा पाँच तिलकों से प्रत्याखित तथा वर्ष 2016 में 'A' ग्रेड से पुनर्माप्ययित)  
हैदराबाद - 500 007, भारत  
परिसर: लखनऊ एवं शिलांग

**The English and Foreign Languages University**  
(A Central University established by an Act of Parliament)  
(Accredited with 5 Stars in 2000 & Re-accredited with 'A' Grade in 2016 by NAAC)  
Hyderabad - 500 007, India  
Campuses: Lucknow and Shillong

## **TENDER NOTICE FOR SUPPLY OF JK MAPLITHO PAPER AND JK PULP BOARD**

**No.: EFLU/SS/2022/09**

**Date: 29/4/2022**

*The English and Foreign Languages University (EFLU), Hyderabad invites sealed tenders from Vendors/suppliers registered with GEM, DGS&D, NISC, MSME & GST as per the following schedule.*

Sl. No.	Particulars	Last Date and Time for Submission of Tender	Date and Time for Opening of the Tenders
1	Supply of JK Maplitho Paper and JK Pulp Board (specifications at Annexure - A)	By 03pm on 13 <sup>th</sup> May, 2022.	At 4pm on 17 <sup>th</sup> May, 2022.

The tender envelope superscribing "Quotation for supply of JK Maplitho Paper and JK Pulp Board" shall be dropped in tender box placed at Stores Section or post/courier addressing to the Registrar, English and Foreign Languages University, Tamaka, Hyderabad – 500007. The tender documents shall reach within the last date and time or summarily rejected without any reason.

*Detailed tender document and terms and conditions can be downloaded from the university's website – [www.efluniversity.ac.in](http://www.efluniversity.ac.in)*

Sd/-  
**REGISTRAR I/c**



**THE ENGLISH AND FOREIGN LANGUAGES UNIVERSITY**  
(A Central University established by an Act of Parliament)  
**Hyderabad, Telangana State, India**

EFLU/SS/2022/09

**“Notice Inviting Tender”**

**For supply of JK Maplitho Paper and JK Pulp Board**

## Tender Document

The English and Foreign Languages University invites sealed bids for supply of JK Maplitho Paper and JK Pulp board.

### **Details of the Bid**

Bid Reference	Tender No.: <b>EFLU/SS/2022/09</b>
Particulars	Supply of <i>JK Maplitho Paper and JK Pulp board</i> with specification mentioned at annexure-A
Last date for Tender Submission	By 13 <sup>th</sup> May, 2022 by 03.00 pm
Date and Time of opening of tender	At 17 <sup>th</sup> May, 2022 at 4.00 pm
Address for Communication	The Registrar I/c, The English and Foreign Languages University, Hyderabad-500007, Telangana, India.
Contact Details	Stores Section, EFL University, Hyderabad Phone: 040-27689474
Tender Document, and Terms and Conditions	Available on our website <a href="http://www.efluniversity.ac.in">www.efluniversity.ac.in</a>

The tender document shall be dropped in the Tender Box placed at Stores Section or post/courier addressing to The Registrar, The English and Foreign Languages University, Hyderabad-500007, Telangana. The tender documents shall reach within the last date and time or summarily rejected with any reason.

## Annexure-A

### 1) Item specification :

Item	Description	Qty.
1	JK Maplitho Paper (24"X34") (68/70 GSM)	60 Reams
2	JK Maplitho Paper (23"X36") (68/70 GSM)	180 Reams
3	JK Pulp Board (22"X28") (180/220 GSM)	100 Gross

**ANNEXURE – B**  
**Limited Tender Form**

Name of the Procuring Entity: **THE ENGLISH AND FOREIGN LANGUAGES UNIVERSITY**

Firm's Reference		Date	
Firm Registration No. (if any)		PAN (attach photocopy)	
TIN/VAT/GST/CST No.		<b>LIMITED TENDER FORM</b>	Address:
Phone			
Fax			
Email:			

**Item-wise Quotation Format**

Sl. No:	Items Description and Specification Unit	Brand	Qty	Rate per Unit	Taxes & Duties	Total Rate per Unit	Total Value
1							
2							
3							
	Grand Total						

Delivery/Installation Schedule:

Enclosed Specifications/Drawings/Special Conditions of Contract:

Item/Tender Specific Conditions of this Tender:

We engage to supply the material(s) to your office and comply the following:

1. Tender schedule and technical specification indicated.
2. Item/tender specific conditions for this tender.
3. Terms and conditions printed overleaf.
4. General conditions of contract signed by me at the time of supplier registration (for registered suppliers)
5. I/we confirm that set off for the ED, VAT/GST, etc. paid on the inputs have been taken into consideration in the above quoted price and further agree to pass on such additional duties as sets offs as may become available in future under VAT/GST, etc.
6. This offer is valid for 90 (ninety) days from the date of opening of the tender.
7. That we have not been debarred by any Government/Undertaking.
8. That the rates quoted are not higher than the rates quoted for same item to any Government/Undertaking.
9. That the bid submitted by us is properly sealed and prepared so as to prevent any subsequent alteration and replacement.

Signature & Seal Place & Date:		Name of Authorised Signatory:	
Address:		Tel. No./Fax. No./Mobile No. Email Id:	

## Terms and Conditions of Limited Tender

1. The quotation must be in the form furnished by Procuring Entity and should be free from corrections/erasures. In case there is any unavoidable correction it should be properly attested. If not the quotation will not be considered. Quotation written in pencil will not be considered.
2. Quotation will be opened on due date at the indicated venue in presence of the tenderers or their representatives who may wish to be present.
3. The University reserves the right to accept the offer by individual items and reject any or all tenders without assigning any reason thereof and does not bind itself to accept lowest quotations.
4. Participation in this tender is by invitation only and is limited to the selected Procuring Entity's registered suppliers. Unsolicited offer are liable to be ignored.
5. Manufacturer's name and country of origin of materials offered must be clearly specified. Please quote whether your organization is large scale industry or small scale industry. If you have NSIC/MSE/MSI/DGS&D/GEM Certificates, please attach it to the quotation. Mention your registration details.
6. Complete details, OEM Authorization certificates and ISI specification if any must accompany the quotation. Make/brand of the item shall be stated wherever applicable. If you have got any counter offer as suitable to the material required by us, the same may be shown separately.
7. Samples must be submitted where specified along with the quotations. Samples must be carefully packed, sealed and labeled clearly with enquiry number, subject and sender's name for easy identification. Rejected samples will be returned at your cost if insisted.
8. All drawings sketches and samples, if any, sent along with this enquiry must be returned along with quotations duly signed.
9. All supplies are subject to inspection and approval before acceptance. Manufacturer/supplier warranty certificates and manufacturer/Government approved lab test certificate shall be furnished along with the supply, wherever applicable.
10. The University reserves the right to modify the quantity specified in this enquiry
11. The prices quoted should be firm till the supplies are competed. Please quote the rates in words and figures. Rates quoted should be free delivery at destination including all charges otherwise the quotation is likely to be rejected. Prices quoted for free delivery at destination will be given

preference. If there is no indication regarding the FOR, in the quotation, then it will be considered as FOR destinations. Price quoted should be net and valid for a minimum period of three months from the date of opening of the quotation.

12. In case the items in the enquiry are covered by any rate contract or running contract finalized by the DGS&D or any other state or central Government, it should be specified in your quotation and accepted contract rates should also be mentioned. It should be confirmed whether you could supply at the RC rates outside rate contract.
13. Payment of sales tax is primarily the responsibility of the seller and will not be paid unless the percentage value is clearly mentioned in the quotations. If no indication regarding CST/ST/GST is recorded in the quotation, the CST/ST/GST will be considered as included.
14. Delivery period required for supplying the material should be invariably specified in the quotation.
15. In case your quotation is accepted and order is placed on you, the supply against the order should be made within the period stipulated in the order. The Government of India reserves the right to recover any loss sustained due to delayed delivery by way of penalty, Failure to supply the material within the stipulated period shall entitle Procuring Entity for the imposition of penalty without assigning any reasons @ ½% (half percent) of the total value of the item covered in order as penalty per day subject to a maximum of 5% (five percent) unless extension is obtained in writing from the office on valid ground before expiry of delivery period.
16. If the deliveries are not maintained and due to that account Procuring Entity is forced to buy the material at your risk and cost from elsewhere, the loss or damage that may be sustained there by will be recovered from the defaulting supplier.
17. Dispute clause: Any dispute relating to the enquiry shall be subject to the jurisdiction of the court at (indicate Place) only.
18. Out normal payment terms are 100% (hundred percent) within 30 (thirty) days on receipt and acceptance of material at our site in good condition and successfully Installation.

**Sd/-**  
**Registrar I/c**