



अंग्रेजी एवं विदेशी भाषा विश्वविद्यालय
हैदराबाद - 500 007
THE ENGLISH AND FOREIGN LANGUAGES UNIVERSITY
HYDERABAD - 500 007

No. EFLU/Admn./F.2592/2026/360

11 July, 2026

CIRCULAR

Sub: Monthly contribution by serving employees of EFLU for availing cashless medical benefits (in the empanelled Hospitals) under the CGHS Rules – Reg.

Ref: 1. O.M. No. S.11011/11/2016-CGHS (P)/EHS dated 9th January, 2017
issued by EHS Section, MoHFW, Govt. of India.
2. F & A Wing note approval dated 07.07.2026.

In pursuance of CGHS O.M. cited at Ref. no. 01, the Competent Authority has accorded approval to deduct monthly contribution at the following rates from the serving Employees of the University posted at Hyderabad Campus to continue to avail the cashless medical benefits from the empanelled hospitals in conformity with CGHS Rules.

The following are the monthly contribution rates for availing Medical benefits as per CGHS Rules:

Sl. No.	Corresponding levels in the Pay Matrix as per 7 th CPC	Contribution (Rs. Per month)
1.	Level: 1 to 5	250
2.	Level: 6	450
3.	Level: 7 to 11	650
4.	Level: 12 & above	1000

Further, Employees whose spouse is also a Government servant and is covered under any of the Government Health Scheme/ Medical Facility being provided by his/her employer shall submit a **Joint Declaration** in the prescribed format (Annexure-I), indicating the spouse through whom the medical facilities are proposed to be availed, in accordance with the extant CGHS Rules. The deduction for the monthly contribution mentioned above shall be based on the joint declaration.

Employees concerned shall submit the Joint Declaration to the Administration Section on or before 31.07.2026.

This Circular is issued for information and necessary compliance by all concerned.

[Signature]
11/7/2026
REGISTRAR

Encl: As above.

To
All the Notice Boards

Copy to:

1. The Proctor
2. The Dean, Students' Welfare
3. All the Deans/Heads of the Schools/Departments
4. The Director, Directorate of Distance Education
5. The Director IQAC
6. The Dean, Hostels
7. The Dean, TI
8. The Dean, CPD
9. The Director I/c, EMRC
10. The Controller of Examinations
11. The Public Relations Officer – *with a request to circulate the same to the TS and NTS through WhatsApp groups*
12. The Finance Officer
13. The Librarian
14. The Nodal Officer for the maintenance of the University website – *with a request to upload the Circular in the University website*
15. The OSD to the Vice Chancellor
16. The PS to the Vice Chancellor
17. The PA to the Registrar
18. Orders File

JOINT DECLARATION IN THE CASE OF WHERE HUSBAND AND WIFE BOTH ARE IN SERVICE

DECLARATION BY THE HUSBAND

I _____ hereby declare that my wife Smt. _____ is working in _____ as _____. I also declare that I will avail all the benefits such as Medical Facilities from my office / from the office of my wife for myself and my family members including _____

(Name & relation of the family members).

Signature :

Designation :

Emp. Code No.:

Date :

DECLARATION BY THE WIFE

I _____ hereby declare that my husband Sh. _____ is working in _____ as _____. I also declare that I will avail all the benefits such as Medical Facilities from my office / from the office of my husband for myself and my family members including _____

(Name & relation of the family members).

Signature :

Designation :

Emp. Code No.:

Date :

Note :

1. Acceptance of the declaration by the Competent Authority of the spouse's office should be submitted alongwith the declaration.
2. In case of any change in future, the same should also be intimated jointly.