



अंग्रेजी एवं विदेशी भाषा विश्वविद्यालय
हैदराबाद - 500 007
THE ENGLISH AND FOREIGN LANGUAGES UNIVERSITY
HYDERABAD - 500 007

No. EFLU/Admn./F. No. 2592/2026/ **335**

23 July, 2026

CIRCULAR

Sub: Monthly contribution by serving employees of the Regional Campuses Shillong and Lucknow of EFLU for availing medical benefits under the CGHS Rules – Reg..

Ref: 1. O.M. No. S.11011/11/2016-CGHS (P)/EHS dated 9th January, 2017 issued by EHS Section, MoHFW. Govt. of India.
2. F & A Wing note approval dated 07.07.2026.
3. Circular No. EFLU/Admn./F.2592/2026/360, dated 11.07.2026

In pursuance of the O.M. 1st cited and in continuation to the circular 3rd cited, approval has been accorded by the Competent Authority to deduct monthly contribution from the serving employees of the Regional Campuses Shillong and Lucknow at the following rate to avail the medical benefits from the University under CGHS Rules.

Sl. No.	Corresponding levels in the Pay Matrix as per 7 th CPC	Contribution (Rs. Per month)
1.	Level: 1 to 5	250
2.	Level: 6	450
3.	Level: 7 to 11	650
4.	Level: 12 & above	1000

Further, employees whose spouse is also Government servant and is covered under any of the Government Health Scheme/Medical Facility being provided by his/her employer shall submit a Joint Declaration in the prescribed format (Annexure – I) indicating the spouse through whom the medical facilities are proposed to be availed in accordance with the extant CGHS Rules. The deduction for the monthly contribution mentioned above shall be based on the joint declaration.

[Signature]
23/7/2026
REGISTRAR

To

1. The Director, EFL University Regional Campus, Shillong
2. The Director, EFL University Regional Campus, Lucknow

[Signature]
S.O.
25/7/26

Copy to:

1. The Dean, Academics
2. The Proctor
3. The Dean, Students' Welfare
4. All the Deans/Heads of the Schools/Departments
5. The Director, Directorate of Distance Education
6. The Director IQAC
7. The Dean, Hostels
8. The Dean, TI
9. The Dean,
10. The Director I/c, EMRC
11. The Controller of Examinations
12. The Public Relations Officer – *with a request to circulate the same to the TS and NTS through WhatsApp groups*
13. The Finance Officer
14. The Librarian
15. The Nodal Officer for the maintenance of the University website – with a request to upload the Circular in the University website
16. The OSD to the Vice Chancellor
17. The PS to the Vice Chancellor
18. The PA to the Registrar
19. Orders File

JOINT DECLARATION IN THE CASE OF WHERE HUSBAND AND WIFE BOTH ARE IN SERVICE

DECLARATION BY THE HUSBAND

I _____ hereby declare that my wife Smt. _____ is working in _____ as _____. I also declare that I will avail all the benefits such as Medical Facilities from my office / from the office of my wife for myself and my family members including _____

(Name & relation of the family members).

Signature :

Designation :

Emp. Code No.:

Date :

DECLARATION BY THE WIFE

I _____ hereby declare that my husband Sh. _____ is working in _____ as _____. I also declare that I will avail all the benefits such as Medical Facilities from my office / from the office of my husband for myself and my family members including _____

(Name & relation of the family members).

Signature :

Designation :

Emp. Code No.:

Date :

Note :

1. Acceptance of the declaration by the Competent Authority of the spouse's office should be submitted along with the declaration.
2. In case of any change in future, the same should also be intimated jointly.